



# Private Service Providers Policy

Magill School's primary purpose is to provide educational programs for all of our students. Our physical and human resources are provided for this purpose.

Many students receive a variety of services within NDIS funding and the expectation is that private service provision should be arranged outside of school hours.

Individual rooms and spaces for one to one support are not available due to capacity issues and the Department requirement that all external service providers are supervised via line of sight by a Magill School teacher.

Any service provided on site in school time should be directed towards assisting a child to meet the requirements of the Australian Curriculum. Services provided by non-departmental providers should not disadvantage a child's learning by reducing their access to areas of the curriculum.

The decision to have private service providers at Magill School working with a student is always made by the Principal or delegate based on the Dept for Education (DfE) policy and include assessment of the child's educational needs, the impact on the child's learning outcomes and the ability of the school to provide an appropriate space and supervision for this service.

If approval is given service providers may only work with the child who has been granted approval.

Observations will only be approved where it is deemed by the Principal or delegate to be a necessary part of the assessment process. Due consideration needs to be given to confidentiality and the privacy of all students within the school environment.

Assessments by private providers cannot be conducted in the school.

Applications must be submitted each year and can be withdrawn at the Principal's discretion.

## Parents / Caregivers:

- Consider whether it is possible for service to be provided out of school hours
- Complete the Application for Private Service Provision with the proposed service provider
- Submit to school office or email to [dl:1213.admin@schools.sa.edu.au](mailto:dl:1213.admin@schools.sa.edu.au)
- If approval is given it will be subject to completion of a service agreement and provisions of required documentation
- Approval for the provision of private services will be current for the remainder of the school year in which approval is given. If circumstances change it may be withdrawn.

**Service Providers** will not be able to provide a service on school site unless Principal approval is given and all conditions are met:

- School is provided with a current Working with Children Check (WWCC) and current Responding to Abuse and Neglect certificate (RAN)
- Consent to exchange information has been provided
- Service agreement has been completed
- Copy of certificate of currency from an insurer indicating \$10m public liability. Any professional indemnity coverage is to be at the provider's risk.
- Copy of professional qualifications
- Evidence of Child Safe Environment compliance
- Provide the class teacher with a copy of learning goals and progress reports if requested
- Attend a brief induction.